

**TOWN OF BROWNVILLE
BOARD OF SELECTPERSONS
MEETING MINUTES**

**Beginning @ 6:00 p.m. @ American Legion Post #92 – 67 Railroad Avenue Brownville Junction
Public Hearing – Adoption of General Assistance appendices 2020-21
Tuesday, October 13, 2020**

PUBLIC HEARING: Adoption of General Assistance appendices 2020-21. Opened public hearing at 6:02 p.m. General Assistance guidelines are reviewed and updated/adopted annually; Kathy has updated appendices available for review. No questions, comments or discussion. Public hearing closed at 6:03 p.m.

Item 1. Open Meeting: Byron Weymouth opened meeting @ 6:04 p.m.

Selectpersons present: James Hartin, Shelly Ekholm, Kevin Emery, Byron Weymouth and Shawn Mitchell

Employees present: Kathy White, Crystal Cail, Christopher Crockett and Autumn Chadwick

Others present: Richard Monahan, David Monahan, Marvin Lundin, Clinton Parsons, Jeff Coates, Lisa Coates, Dustin Donahue and business partner.

Item 2. Approval of prior meeting minutes: Motion made by Shelly Ekholm to accept minutes as written. 2nd Kevin Emery. All in favor.

Item 3. Review of the Treasurer's Warrants:

Payroll Warrants: signed

Accounts Payable Warrants: signed

Water/Sewer Warrants: signed

Item 4. Department Head reports: **Rec Department:** Crystal will be holding a Trick-or-Treat event at the American Legion on Saturday, October 31; she is still looking for participants. **Scoreboard:** The scoreboard and electrical components have come in; Kathy and Byron will communicate with the electrician regarding the location of electricity installation. The scoreboard will be installed at the field next spring. The bill from Gilman electric for getting power out to the field is \$1628.76. Motion made by Shawn Mitchell to pay \$1628.76 out of town-owned property funds. 2nd Shelly Ekholm. All in favor. Crystal is submitting a grant application to Major League Baseball in hopes of securing funds to install a second scoreboard. **MRC/Fiberight:** There are 2 or 3 companies interested in purchasing the shuttered Fiberight facility; an executive committee will be meeting monthly to discuss offers and options. Kathy has nomination papers available for anyone that is interested in serving on the MRC executive committee. **Community Church request:** Carla Greaney contacted Kathy to request that the sanitation truck back up to the church doors to pick up bulk trash; the board agrees to let the sanitation truck back up to the church on a monthly basis. **Highway Department:** Chris reports that the highway guys have the nose gear and wings on the trucks for winter. The 2004 GMC will need approximately \$6300 worth of work to pass inspection. Motion made by James Hartin to have work completed on 2004 GMC at M&M Auto. 2nd Kevin Emery. All in favor. **COVID supplies grant:** Kathy is working on gathering receipts for PPE supplies to complete the reimbursement request through Piscataquis County Chamber of Commerce. **Sewer rate increase:** It's been about 3 years since the last sewer rate increase; Kathy would like to remind the board that rates will need to be reviewed in the coming year. **Employee travel:** The board agrees that if an employee is going to travel out of the country, the employee should either provide the town with proof of a negative COVID-19 test result or quarantine for 14 days upon return; if an employee is traveling to a nearby state that is not high-risk it is not necessary to quarantine or provide test results.

Item 5. Concealed Weapons Permits: 3 permits reviewed and signed.

Item 6. American Legion building discussion: The Town of Brownville intends to use the American Legion building for meetings and elections for the foreseeable future and will need to pay building rental fees. Motion made by Shawn Mitchell to pay the American Legion \$700 out of the election grant funds to partially pay for 2020 building rental. 2nd Kevin Emery. All in favor. The election budget line may need to be increased to cover rental costs going forward.

Item 7. 2020-21 GA appendices: Motion made by Shelly Ekholm to adopt updated General Assistance appendices. 2nd Shawn Mitchell. All in favor.

Item 8. Elections grant: Motion made by Shawn Mitchell to accept \$5000 elections grant. 2nd Kevin Emery. All in favor.

Item 9. Pine Tree Solar: Clinton Parsons presented information to the board concerning conversion to solar energy. Pine Tree Solar offers consultations and estimates at no cost. In order to get an accurate estimate, the town would need to provide Pine Tree Solar with past electric bills. The board would like to pursue this; Kathy will stay in contact with Ian Wilbur and keep the board updated.

Item 10. Open session: **Medical marijuana sales:** A resident is looking into renting space in Brownville to open a medical marijuana growing and processing facility; what type of licensing/permits are required? Kathy recommends contacting the Code Enforcement Officer, Dan Gilbert, to ensure that all licenses and permits necessary are obtained. **56 Front Street demolition estimate:** Nothing to report. **14 Stickney Hill Road:** The old school building will be demolished this week. **Piscataquis County Budget Committee:** Shawn Mitchell now serves as a member of the Piscataquis County Budget Committee.

Item 11. Executive session: possible executive session – discussion of personnel matter, under M.R.S.A.(6)(a): Motion made by Shawn Mitchell to go into executive session at 7:03 p.m. 2nd Kevin Emery. All in favor. Motion made by Shawn Mitchell to close executive session at 7:30 p.m. 2nd Kevin Emery. All in favor.

Item 12: Next meeting: Tuesday, November 17, 2020 at 6 p.m.


Item 13: Adjournment: Motion made by Shelly Ekholm to adjourn at 7:40 p.m., 2nd Kevin Emery. All in favor.


Respectfully submitted by: Autumn Chadwick, Deputy Clerk


Byron Weymouth


James Hartin


Shawn Mitchell


Shelly Ekholm


Kevin Emery